**Business Meeting Minutes**

**West Central Warden’s and Superintendents Meeting**

**September 16, 2015**

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| * Call to Order
 |
| * Introduction of Board Members and Executive Director
* President- Michelle Smith
* Past President- Dan Craig
* President Elect- Gregory Howard
* Treasurer- Connie Hackman
* Secretary- Tim Haines
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| * Treasure’s Report – Connie Hackman

Income about 24,000. Future balance about 26,000.  |
|  |  | * Motion to Approve – Colby Braun r
* Second – Judy Smith
* Vote – All in favor
 |
| * Old Business
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|  | * Minutes of last meeting
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|  |  | * Motion to Approve- Terry Mapes
* Second – Nick Ludwig
* Vote – All in favor
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|  | * Other old business
 |
|  |  | * None
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|  |
| * New Business
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| 1. Executive Director Report – John Thalacker
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|  | * + - Web site services: Information was provided to the staff of [www.corrections.com](http://www.corrections.com) in mid-October,2012, to update the association website. This included changes in the Constitution and By-Laws approved at the 2012 conference. This service is provided at no cost in exchange for conference vendor space if they decide to use it. Thus far, they have not attended.
		- Vendor contact: 2012-13 is the first year that the Association (rather than the hosting state) had a single contact with potential vendors at the conference. It is hoped that this position would have three benefits for the association:
			* Provide ongoing continuity with vendors from year to year to develop continuity for both vendors and WCWSA,
			* Remove any question of propriety by an organization president, who might have business dealings with a specific vendor,
			* Lessen the work load of the president planning the annual training.
		- In exchange, that Vendor Contact is provided registration, membership and conference travel expenses. At least a 4-5 year commitment is needed to meet the above objectives. Don Redmann from North Dakota volunteered for this post. The Executive Committee should continue to look at how this position can be most effectively utilized. President should assign someone from their team to work with Don Redmann as co- contacts for vendor issues.
		- Bank contact: Great Western Bank in Fort Dodge, IA has an up-to-date listing of members of the Association authorized to expend funds. When other persons are added to the Executive committee, I will notify the bank who will begin the process for authorization for the new signatures'.
		- Historical record: Created a printed and pictorial summary of events and speakers at the WCWSA 2014 conference in Iowa City. Albums containing the last nine years conferences are available for viewing. President Michelle Smith (MN) arranged for previous albums to be scanned as well as the ones on display.
		- Press releases were prepared and sent to various sites reporting the election of the Association Officers for 2014-2015.
		- 2015 conference: My contribution to the development of this conference was to provide feedback to the President when asked, make suggestions as they occur to me, and encourage the President to review the material developed in 2006 as a guide in conference planning. Warden Smith and staff of the Minnesota Department of Corrections deserve the credit for the anticipated outstanding conference!
		- In keeping with tradition of WCWSA, and in recognition of his outstanding leadership in setting up this training, I arranged for the purchase of a plaque for the President.
		- Expenses: Minimal expenses not previously approved (phone, trips to the bank, etc) were incurred during the last year and no claim will be made for them. I appreciated the rapid payment of expenses.
		- Forward planning: By far, the most important issue facing the organization is whether or not there will be a West Central Wardens and Superintendents Association after 2016.
		- The whole corrections system of a state is involved in putting on a training event like that provided by WCWSA. With that in mind, the regions Directors and Secretaries of Corrections were approached four years ago and gave their *general* support for moving the training from state to state and not asking only a few states to carry the training burden for wardens all the time. A schedule was shared that would entail each state being a host every 8-10 years. Members in the Directors group come from Kentucky, Ohio, Michigan, Missouri, Iowa, Kansas, Nebraska, Illinois, Wisconsin, Minnesota, North and South Dakota. This general support has not materialized by states other than WI, MN, IA, ND and KY who agreed to host the annual training. That would mean a rotation of about every 5-6 years.

Finally, the constitution requires an annual review of the Executive Director's position. Should you desire, I continue in this position. If you wish to have another person be the Executive Director, I would be happy to step aside and support that person in any way possible.* John Thalacker
* Executive Director
* September 8, 2014
* September 10, 2013
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|  | 1A Motion to approve – Tim Haines |
|  |  | * Second – Tracy Beltz
* Vote – All in favor
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|  | 1B Motion to retain John Thalacker as Executive Director – Tim Haines |
|  |  | * Second – Tracy Beltz
* Vote – All in favor
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|  | 1. Nominating Committee Report: Chair Judy Smith
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|  | 2A. Nominations* Noting President Elect Gregory Howards retirement
* Nominate Mervin Haddix-New President Elect
* Nominate- Chad Pringle\_ Vice President
* Nominate Connie Hackman- Treasurer
* Nominate Tim Haines- Secretary
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|  |  | * Move to close nominations –Colby Braun
* Second- Jim McKinney
* Vote – All in favor
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|  | 1. Recognition of new members
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|  |  | * All new members, Jim Benson and Collin Gau were recognized
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|  | 1. Recognition of Past Presidents
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|  |  | * Don Redmann
* Terry Mapes
* Michael Meisner
* Colby Braun
* Judy Smith
* Dan Craig
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|  | 1. Review of Notable Achievements
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|  |  | Don RedmannDan CraigEddie Miles |
|  | 1. Members encouraged asking their Directors for subjects for future training.
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|  | 1. Review of next meeting location by new President – Mervin Haddix
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|  |  | * May be held in Louisville, KY September 19th-22nd, 2016
* Marriott Hotel
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| * Other new Business
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|  | Memorial Service recognizing the 9/11 sites.Recognition of past members who have passed. |
| * Adjourn
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|  |  | * Motion – Colby Braun
* Second – Michael Meisner
* Vote – All in favor
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